



Commerce Undergraduate Society of the University of British Columbia, Vancouver

Board of Directors Meeting | 7:00PM - May 14th, 2020 | Via Zoom

Open to the general membership of the Society unless otherwise deemed in-camera.

Note: presentations and/or proposed motions from parties other than the members of the Board of Directors should be requested to be considered for inclusion on the agenda at least seven (7) days in advance of a meeting by contacting the Administrative Director, at grace.lee@cus.ca – materials received past this point will be considered for the subsequent meeting's agenda at the Chair's discretion.

1) Call to Order and Adoption of the Agenda

The meeting was called to order at 7:05 PM

- a) Attendance and Confirmation of Quorum
- b) Amendments to and Approval of the Agenda

Moved: Dhiraj Hariramani | *Seconded:* Sanjay Khemani

Be it resolved that the agenda be adopted as presented.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes

2) Membership: Introductions, New Members, Declaration of Vacancies

Quick intro of Dante; he is serving his second year as a senate but this year as more of an unofficial role

3) Chair's Remarks (5 minutes)

4) Presentations to the Board of Directors

5) AMS Representative's Report (5 minutes)

- Just had the ams meeting on March 13th
- Discussion as on appointing committees
- Adopted a new ams sustainable action plans
- The nest will be reopening on May 18th; some restaurants will be opening under rules and certain restriction such as gloves, masks and the 6 ft rule
- Will be having a brand sasc new office next year

6) Commerce Student Senator's Report (5 minutes)

- The senate has met a number of times in the past couple of months; mainly regarding covid 19
- Major discussion is the credit/d/fail policy, how school will look in the spring, transcript notation

7) Ombudsperson's Report (5 Minutes)

- Been receiving request from students that have been resolved
- Been having meetings with the VPF

8) Executive Reports

a) President (10 Minutes)

- Had a check in with Nicole and Pam from the UGo regarding the covid 19 situation especially for the CUS
- Attended budget presentations
- Attended orientation committee; currently looking like it will be online in September and will be followed by an in person in January
- Exec meeting will be happening soon
- Preparing for UGO x BCC x CLC x CUS meeting

b) Vice-President, Academic Affairs (5 Minutes)

- Moving into last round of budgeting
- Planning out details for CUSafety
- Planning more awareness initiatives
- There will be a meet and greet event to present plans and visions for this year
- Portfolio is making plans for online events

c) Vice-President, Student Engagement (5 Minutes)

- All services except BUCS have finished hiring their team
- Portfolio is looking to having online events
- VPSE has sat in on budget presentations

d) Vice-President, External Affairs (5 Minutes)

- Sauder unlimited was ran online
- Compiled a list of 110 contact to reach out for an initiative this week
- All service chairs have been contacted by the CRM's to let them know about the new initiatives and is training some chairs for creating deliverables and contact
- Portfolio has had their first meetings and budgeting
- Have reached out to all VPE's of all different faculties to discuss Interfaculty events
- Attended club reviews, meeting with Ariana from SVPro, virtual fair webinar session for learn about contingency plans, CABS meeting, with Nicole from the UGO regarding Spark

e) Vice-President, Finance (5 Minutes)

- Recently finished the CUS budgeting round one
- Currently moving into round two and will be done by the end of May
- Audit commission is preparing for the report needing to be ready in June
- UGO BCC meeting

f) Vice-President, Internal Affairs (5 Minutes)

- All services has finished the budgeting for round one
- Created a event calendar to mitigate event conflicts
- Club affiliation process: all club presidents were sent an email if they were interested and presentations will be occurring at the end of May; final answers will be out in June
- Increasing fundings for clubs
- VPI had meetings with UGO to update them

g) Vice-President, Marketing and Communications (5 Minutes)

- Finished budgeting for round one
- CUSunday has been finished but will return in September
- Facebook summer banner is completed
- Contacted yearbook company to store it at UBC Sauder

9) Committee Reports (5 Minutes Each)

- I. Academic Committee
 - Kristian: Went over the new bcomm review; profs came together and improved it for the year of 2020 and on
- I. Budget Oversight Committee
 - EJC: Round one has been finished, rounds two is currently going
 - EJC: Great job for everyone involved in making this process smooth
 - EJC: Has been shifting from the internal to external
- II. Policy Committee
 - Kristian: Working on implementation on article 13; this is the CUSafety initiative
 - Kristian: Will be mentioned later: Suspension and implementation of new codes, changing the funding for clubs
- III. Awards Committee
 - Dhiraj: Talking to Joanna (co-chair) to hire an evaluation team
- IV. Clubs Review
 - Anthony: First meeting was last week and went over the current club process
- V. Building Users Committee
 - Anthony: if any students need to get into the HEnry Angus building, please contact the VPI because he has contact available
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- VI. Endowment Fund
- VII. Conference Affiliation
- VIII. Internal Audit
- IX. Clubs Innovation Fund

10) Amendments to and Approval of Minutes

- a) Minutes:
<https://docs.google.com/document/d/1DnD2RJGWBOWn0yCwfTwAzOteOcyPAjzcYrf1wxEqM/edit>

Moved: Dhvanit Doshi | Seconded: Dhiraj Hariramani

Be it resolved that the Board of Directors approve its minutes dated April 3rd, 2020.

*In favour: All
 Opposed: None
 Abstentions: None*

... the motion passes.

11) Business Arising from the Service Council

12) Business Arising from the Executive Council

13) Business Arising from the Committees of the Board of Directors

- VPSE: will the members stay the same? VPA: Yes
- VPF: would CSIF be on adhoc? VPA: it will be a standing committee for this year
- VPI: the internal won't have a part of the committee this year? VPA: No but you can be a part of it if you wanted to; you can be also be an advisory
- VPE: how many meetings will there usually be? VPA: there will be a bigger workload this year due to the

changes

- Policy Amendments: CSIF (Commerce Student Initiative Fund)
- https://docs.google.com/document/d/1PaicfPuCqV5XvMyowRXaaMts5QMm1d3oN_Zcy4kva9s/edit

Motion to...

- (a) Suspend Section 3.12 C (Page 26) “Conference Affiliation Review Committee”

Moved: Dhvanit Doshi | *Seconded:* Dhiraj Hariramani

*In favour: All
Opposed: None
Abstentions: None
...The motion passes*

- (b) Implement Section 3.12 C “Commerce Student Initiative Fund Committee”

Moved: Dhvanit Doshi | *Seconded:* Philip Shi

*In favour: All
Opposed: None
Abstentions: None
...The motion passes*

14) Other Business

15) Discussion

- New Business Review KPI
 - VPA: The New business review brings writers, researchers etc to write articles about hot topics in business; it’s like a business readers digest for students; written by students for students; would be a completely new service under the academic portfolio; Main expenses are from printing and distribution
 - VPA: what would you like to see from the new business review?
 - VPSE: we should have something measurable for their success; even just a number on how many they’ve distributed or the benchmarks they’ve reached
 - VPE: their current facebook KPI is 599 likes/follows
 - VPI: having a presentation every term to see the rate of their brand awareness to see how they are compared to other services
 - Dhiraj: how would this play with sustainability when they are printing? Can they track a number of readers online?
 - VPA: they have not yet had it printed due to the covid 19 situation but they are accessing the demand for physical copies
 - VPE: we should be accessing the new business review on a different metric, not the same one as our current services because it offers a completely new value
 - VPA: since this discussion can go on for a while, how do we feel about tabling the discussion and discussing it openly till the next board meeting
 - VPI: it would be great to have this discussion with the chair of NBR
- Proposed changes to club funding
 - VPA: wants to change the funding and we can discuss the exact changes at the next board
- Potential changes to JDC West Budgets and Target Deficits
 - Should members pay a portion of the fees for some expenses previously fully covered by the CUS? (i.e. Merchandise, flights)

- VPF: JDC West brings a immense value to Sauder and discussions have been had to see how we can best support them; originally JDC has a bigger amount for their merchandise (was covered 120 dollar last year when everyone else got 20 dollars covered); what do we think about changing it back to 20 dollars so it's fair for all clubs?
- Parth: what are the values by JDC?
VPA: values of JDC is the opportunity to more learning opportunities than their course load, working on case studies and also bring a lot of brand recognition for Sauder
- Dhvanit: I think the 120 dollars is justified because they have to fly and quality adds a lot to the competition itself; however, I agree Sauder should invest
- James: Personally, I see the value of JDC but since JDC benefits a smaller amount of students and it has a much bigger target deficit, I agree with Eric saying we should work with Sauder for funding because it brings so much to the school itself
- VPA: It's good that we aren't talking about cutting funding but sharing the funding instead because support is so vital in doing well
- VPF: yes, exactly we aren't wanting to cut funding at all; we are looking fo the best way to fund it equally
- Grace: has sauder ever been asked for funding
VPA: they have contributed with time, space etc when we had the JDC at UBC but we haven't ever asked for funding before
- VPE: what would be the contingency plan if Sauder rejects our proposal?
VPF: we would need to adjust their budgeting

- Target deficits were made through the visions and the main goal is to support these services

Motion to move in camera for strategic planning in the face of covid-19 uncertainty discussion

Moved: Dhiraj Hariramani | *Seconded:* Dhvanit Doshi

*In favour: All
Opposed: None
Abstentions: None
...The motion passes*

- Strategic planning in the face of Covid-19 uncertainty
 - Strategic vision
 - Budget & finances

- Explanation for stricter budget and target deficit for services this year

Motion to be back on camera

Moved: Dhiraj | *Seconded:*

*In favour: All
Opposed: None
Abstentions: None
...The motion passes*

16) Next Meeting

The next regularly scheduled meeting of the Board of Directors shall be:

17) Adjournment

Moved: Dhiraj Hariramani | *Seconded:* Dhvanit Doshi

There being no further business, be it resolved that the meeting be adjourned at 10:01 PM.

*In favour: All
Opposed: None
Abstentions: None*

... the motion passes.

CUS Attendance

Name	Position	Present ("X")	Late (Time)	Proxy (Name)
Board of Directors				
Sanjay Khemani	President	X		
James Chen	Alma Mater Society Representative	X		
	Fourth Year Representative			
	Fourth Year Representative			
	Third Year Representative			
Dhiraj Hariramani	Third Year Representative	X		
Philip Shi	Second Year Representative	X		
Dhvanit Doshi	Second Year Representative	X		
	First Year Representative			
	First Year Representative			
Parth Sehtiya	Ombudsperson	X		
Executive Council				
Kristian Oppenheim	Vice-President, Academic Affairs	X		—
Eric Wu	Vice-President, External Affairs	X		—
Eric Jin Cheng	Vice-President, Finance	X		—
Anthony Dy Ning	Vice-President, Internal Affairs	X		—
Karina Lukianenko	Vice-President, Student Engagement	X		—
Victor Wu	Vice-President, Marketing and Communications	X		—
Other				
Grace Lee	Administrative Director	X		—

Guests (optional)

Name	Affiliation	Present ("X")	Late ("X")	Notes
Invited				
Dante Agosti-Moro	Commerce Student Senator	X		—
Other				