



commerce
undergraduate
society

Executive Council Meeting

Scheduled Time: 6:00 PM - November 15th, 2020 | Location: Zoom

Open to the General Membership of the Society Unless Otherwise Deemed In-Camera

Note: presentations and/or proposed motions should be requested to be included on the agenda at least three (3) days in advance of a meeting by contacting the Administrative Director, Grace Lee, at grace.lee@cus.ca – materials received past this point may be considered for the subsequent meeting’s agenda at the Administrative Director’s discretion.

Attendance:

Name	Position	Present ("X")	Late ("X")	Proxy
Kristian Oppenheim	President (Chairperson)	x		
Matt Wang	Vice-President, Academic Affairs (Vice-Chairperson)	x		
Eric Wu	Vice-President, External Affairs	x		
Eric Jin Cheng	Vice-President, Finance	x		
Anthony Dy Ning	Vice-President, Internal Affairs	x		
Victor Wu	Vice-President, Marketing and Communications	x		
Karina Lukianenko	Vice-President, Student Engagement	x		
Parth Sehtiya	Ombudsperson	x		
Grace Lee	Administrative Director	x		

Guests:

A. Call to Order

The meeting was called to order at 6:08pm.

B. Amendments to and Adoption of the Agenda

Moved: Eric Wu | Seconded: Eric JC

Be it resolved that the agenda be adopted as presented.

In favour:

Opposed:

Abstentions:

...the motion carries

C. Presentations to the Executive Council

i.

D. Personal Updates

E. Professional Updates

I. President

- Met with Dean - questioned why we were doing any initiative culture
- Can present at Sauder EDI committee meeting
- NBSC - good experience
- Approved Ad-Hoc committee of the equity portfolio
- Filling committee spots with James
- Performance reviews

II. Vice-President, Academic Affairs

- Interfaculty OBHR meetings
- Working on open letter
- Internship night next week (CMP)
- Prepping final exam session CMP
- ExCo updated logo and hosting annual event
- JDCW Dev reaching out to people?
- JDCW Dev invited a lot of sauder faculty to speak at the program/training
- NBR is working on?
- JDCW Comp is working on their JDC Central competition preparation

III. Vice-President, Finance

- AMS Batch System, we need to submit individual documents
- Researching automation of procedures, PUTTING IN EXTRA MILES
- UBC Cancer Association - Interfaculty Event
- Co-op Refunds
- Q3 report - up to FC to complete, led by Dung

IV. Vice-President, Internal Affairs

- Clubs Review Update - 2nd round ending 11/16
- Club Roundtable - December
- Building Users Update - Reached out to Linda to talk about HA and returning to it
- Meetings with services- all doing fine
- Showpass & Zoom - talking to Jonathan to figure a way to recycle accounts

- V. Vice-President, Marketing and Communications
- CAP: presentations going well! But many schools haven't replied for presentations because they're all busy dealing with COVID :(BUT CAP made videos and many fun resources! Those who replied really appreciated them. We'll also be doing 3 presentations in French!!!
 - Yearbook & prospectus: a agenda campaign happening right now!!!
 - Marketing Commission: busy busy busy! Helping out with CUSmile, Yearbook's campaign. Board office hrs have been updated.
 - Grad Portraits: tell all the grads u know that they can book grad portraits using the link found on the website. Go to student resources tab -> grad portraits
- VI. Vice-President, External Affairs
- Donut Date with Daniel, NBSC
 - CUS CUP
 - - [] FSI, interfaculty Case Comp - Nov 21st 2020
 - - [] Broadcast - Academic Open Letter, Flurrish, IBPOC Award
 - - [] CUS Advisory Board Meeting: Flurrish, online strategies, intro
 - - [] International Alumni x Student Coffee Chats
 - - [] EMP - pairing mentors and mentees
 - - [] Conference Roundtable - Prices, itinerary, platforms
 - - [] Me Inc.: Amplify coming up
 - - [] Imprint: SISA x Imprint International Reach, trying to write case
 - - [] NSCC: Ace the case done, having another one this week, finished writing, all speakers secured, just looking for final networking delegates
 - - [] CUS Pride: CUS Pride office hours and cup, conference planning next semester
 - - [] Clarify: Mural and events next semester
 - CRMs doing internal site, working on alumni coffee chat and new events next semester
 - Volunteering for HR MiniEnterprize
 - Reaching out to Equity for BLM training
 - New external partners: Apex, Global PR Summit, West Coast UBC Career Fair
 - Airmeet (Networking with virtual tables): <https://www.airmeet.com/>
- VII. Vice-President, Student Engagement
- CUSmile launched today!! Really great set of challenges, events and giveaways for the next two weeks!
 - Eric (FYC) hired his team
 - BUCS/pseudo service approval
 - Flurrish launch not this week but hopefully next? Unfortunately I found some more issues :(
 - Coffee Chats is going well - got the Starbucks bulk order figured out so 3rd chat will hopefully have a gift card!!
- VIII. Administrative Director
- Merch orders have been placed
- IX. Ombudsperson
- Resolved an interview feedback request.

F. Executive Business and Discussion

- i. Flurrish Update
- Sending out messages to service chairs to give feedback
 - **Action Item: Karina will send a Flurrish brief to VPs**

- **Action Item: Ask Service Chairs to Post on Flurrish**
- ii. CUSmile
 - Released a ton of events and mental health initiatives
 - Learned how to start events months in advance (in terms of planning and execution)
 - CUSpring (TBD) will start in December
 - Will let SE team enjoy time with Family
- iii. Consent Culture Training
 - Addressing to the public of previous incidents and how we are working on that
 - Brand it as a CUS statement opposed to an individual service's statement
 - **Action plan: Kristian will schedule a separate meeting before the last days of classes to elaborate on how to approach it; hold open, execs general discussion with the service chairs**
- iv. Advisory Board Debrief
 - [Meeting Minutes](#)
 - Feedback: they liked that they were more connected/involved in discussions
- v. NBSC Debrief
 - Bigger use of social media
 - Use of showpass (look into refund option)
- vi. BUCS Full Service
 - Meaningful service with good structure
 - Current team has created pillars and vision for BUCS
 - Made of 2 junior representatives and 1 senior representative (name may be changed)

Be it resolved that the CUS will make BUCS a full service under the student engagement portfolio until further notice.

*In favour: all
Opposed: none
Abstentions: none*

... the motion carries .

- vii. Performance Reviews: [SIGN UP](#)
 - Will be 40min-1hour
 - **Action item: All VP's will fill out this when to meet asap!**

G. Approval of Minutes

Moved: Eric Wu | Seconded: Victor Wu

That the minutes from the Nov 1st Executive Council meeting be approved for public distribution.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries.

H. Next Meeting

- To be on Nov 29th
- Last meeting of 2020!!

Action item: Send in updates ahead of time

I. Adjournment

Moved: Karina Lukianenko | Seconded: Eric Wu

There being no further business, be it resolved that the meeting be adjourned at 7:34pm.

*In favour: all
Opposed: none
Abstentions: none*

...the motion carries.